

Pacing Guide

Use this pacing guide to manage your workload and spread your assignments out over time.

Choose one assignment, break it into smaller steps, and decide what to complete each week so your work stays manageable.

Course & Assignment	Weekly Goal	Break into Smaller Steps	Target Week	Status	Notes
CMST 1600: Nature of Theory (Due Oct. 02)	Start Draft	<ul style="list-style-type: none"> Re-read class notes on 2–3 theories Choose one theory and write a 1-sentence focus statement Open a document and create headings (Introduction, Point 1, Point 2, Point 3) Write 5–7 sentences for the introduction 	Week of Sept. 14	Complete In Progress Not Started	<p>Tip: Work with others when you can Use a study group or partner to check your plan, stay on track, and work through difficult parts together. Reviewing your progress with others helps you stay accountable, catch gaps in your understanding, and strengthen how you explain and apply concepts.</p>
FYS 1000: First Year Seminar (Due Oct. 03)	Plan Your Research	<ul style="list-style-type: none"> Read the assignment prompt and highlight key requirements Write down 3 possible topic ideas Choose one topic and turn it into a research question Search the library database and save 3 sources Write a 1-sentence thesis statement 	Week of Sept. 14	Complete In Progress Not Started	
MATH 102 : Quant Exam 1 (Oct. 1)	Start Studying	<ul style="list-style-type: none"> Review notes from the last 2 weeks for 20–30 minutes Complete 5–10 practice problems without using your notes Check your answers and correct any mistakes Write down formulas, concepts, or problem types you need to remember Identify 2–3 topics you still find confusing and bring them to tutoring, office hours, or a study group 	Week of Sept. 14	Complete In Progress Not Started	
CMST 2400: Rhetoric and Social Influence (Due Oct. 13)	Plan Presentation	<ul style="list-style-type: none"> Choose a topic and write it at the top of your outline Write your main argument in one sentence Find 2 credible sources and save the links Create an outline (introduction, 2 main points, conclusion) Write bullet points for each section 	Week of Sept. 21	Complete In Progress Not Started	
CMST 1700: Nature of Inquiry Assignment (Due Oct. 11)	Final Review	<ul style="list-style-type: none"> Revise unclear or awkward sentences Check that each source is cited correctly Format citations in APA or MLA style Submit on Brightspace and confirm your upload 	Week of Oct. 5	Complete In Progress Not Started	

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Course & Assignment: _____ Due Date: _____		<ul style="list-style-type: none"> • • • • • 	Week of ____	Complete In Progress Not Started	
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Course & Assignment: _____ Due Date: _____		<ul style="list-style-type: none"> • • • • • 	Week of ____	Complete In Progress Not Started	
		Tip: Join a Study Group Study groups give you the opportunity to ask questions, exchange ideas, and work through course material with your peers. Learning together can strengthen your understanding and make studying more engaging.	Week of ____	Complete In Progress Not Started	

